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**Las Animas County  
Invitation for Bids No. 18-D001**

**NEW 4X4 MEDIUM UTILITY PASSENGER VEHICLE ACQUISITION  
LAS ANIMAS COUNTY DEPARTMENT OF HUMAN SERVICES**

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County Contact:	Arlene Lopez	Las Animas County DHS 204 S. Chestnut Str Trinidad, CO. 81082 (719) 846-2276
	Phil Dorenkamp	(719) 845-2562



Las Animas County IFB No. 18-D001  
**BID SOLICITATION, OFFER & AWARD**

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**ARTICLE 1 – PROPOSAL**

**1.1 Procuring Agency and Contracting Entity**

Procuring Agency: Las Animas County

Address: Las Animas County DHS  
204 S. Chestnut Str.  
Trinidad, Colorado 81082

Contact Persons: Arlene Lopez  
Phil Dorenkamp

Phone: (719) 846-2276  
(719) 845-2562

**1.2 Scope**

Las Animas County is soliciting bids for the purchase of one new 4x4 Medium Utility Passenger Vehicle, FOB 204 S. Chestnut Str., Trinidad Colorado 81082 (Department of Human Services building). Bid award will be predicated on the offer of the lowest responsible lump sum bid for a vehicle that complies with the specifications included herein.

**1.3 Solicitation Schedule**

Sealed Bids will be accepted in the Office of the Department of Human Services Building, 204 S Chestnut Str., Trinidad, Colorado 81082 up to the hour of **10:30 a.m., Wednesday, January 9, 2019**. Submitted Bids will be evaluated and presented to the Board of County Commissioners for award or rejection at their regularly scheduled meeting of **January 15, 2019**.

**1.4 Bid Preparation**

Bidders **must** utilize the “**BID PROPOSAL, OFFER & AWARD**” form (included with this solicitation package) and complete it in its entirety when submitting its bid to the County. Bids must be enclosed in a sealed, envelope with the name and address of the offering vendor and “**IFB No. 18-D001**” clearly printed and visible on the outside. Any deviances from the requirements established in this solicitation may be cause for bid rejection.

**1.5 Bid Withdrawal**

Any submitted bid, acknowledged and held by the County, cannot be withdrawn after the established bid opening. However, prior to bid opening, a submitted bid can be modified by the submitting vendor through written correspondence (notifying the County of the wish to

make changes to the original bid submission) accompanied by a new sealed bid prepared and submitted in accordance with these solicitation requirements.

**1.6 Bid Opening**

The County will publicly open bids received at the location, date and time established within this solicitation. All bid information will be made available to the public and competing Bidders.

**1.7 Qualification for Award**

Bid award will be predicated on the lowest, responsible lump sum bid that will accomplish the purchase of a new 4x4 Medium Utility Passenger Vehicle or AWD vehicle inclusive of desired specifications. The County reserves the right to conduct a pre-award survey of any one, each or all Bidders.

**1.8 Bid Rejection**

The Board of County Commissioners reserves the right to waive any minor informality or irregularity in bids received which, in the Board's opinion, do not affect the general intent of the bid nor prejudice other Bidders. In addition, the Board can reject, for good and compelling reasons, any and all bids received. Conditional bids, or those which take exception to bid specifications detailed herein, may be rejected.

**1.9 Award Procedure**

The determination of the successful bid rests solely with the Board of County Commissioners and bid award will be made in an open, public meeting on the date hereinabove established. Bid approval will be recorded in official meeting minutes.

**1.10 Bid Award to Constitute a Contractual Agreement Between Parties**

By and through bid submission, Bidder affirms that it understands and agrees that the Board of Commissioner's execution of the "**BID PROPOSAL, OFFER AND AWARD**" constitutes a contractual agreement between the Bidder and Las Animas County and thereby binds the Bidder to all the performance requirements established within this solicitation.

**ARTICLE 2 – SPECIFICATIONS**

**2.1 General – 4x4 Medium Utility Passenger Vehicle or AWD**

The intent of this specification is to describe an unlead powered new 4x4 Medium Utility Passenger Vehicle or AWD vehicle that meets or exceeds the specifications listed in the table below. All alternates offered shall be listed. All alternates proposed shall be equivalent to minimum specification and listed in the "ALTERNATE" table.

**ARTICLE 3 – TERMS OF AGREEMENT**

**3.1 General**

By submitting a bid, Bidder understands that approval and County Commissioner's signature upon the "Bid Proposal, Offer & Award" form constitutes a contractual agreement between the County and the successful Bidder. Bidder shall regard the terms and conditions set forth in the solicitation as contractual terms and conditions.

**3.2 Order Placement**

Bidder shall consider the approval of this agreement by the Board of County Commissioners as the Receipt of Order from Las Animas County.

**3.3 Delivery**

The new 4x4 Medium Utility Passenger Vehicle or AWD vehicle shall be delivered to Las Animas County, FOB, at the following address no later than one hundred twenty (150) calendar days after the bid award:

204 S. Chestnut Street (DHS Building)  
Trinidad, Colorado 81082

**3.4 Payment**

Concurrent with delivery, the successful Bidder shall submit an invoice for the Vehicle in an amount equal to the bid award.

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**LAS ANIMAS COUNTY IFB No. 18-D001**

**BID PROPOSAL, OFFER & AWARD for 4x4 MEDIUM UTILITY PASSENGER VEHICLE**

The undersigned Bidder, having examined and being fully aware of the requirements of IFB No. 18-D001, hereby proposes to furnish a new 4x4 Medium Utility Passenger Vehicle as specified in the bid specifications at the cost indicated below: All equipment furnished must be the manufacturer’s current model. The Vehicle shall meet or exceed the following specifications.

**NOTE: FOR EVALUATION PURPOSES, ANY REQUESTED INFORMATION LEFT BLANK MAY BE CONSIDERED AS NON-RESPONSIVE AND MAY CAUSE BID TO BE REJECTED DUE TO LAS ANIMAS COUNTY’S INABILITY TO DO A FAIR EVALUATION WITHOUT THE REQUESTED INFORMATION. THE REQUESTED INFORMATION’S BLANK AREAS ARE CRITICAL. THEREFORE, ALL REQUESTED INFORMATION MUST BE ENTERED IN THE SPACE PROVIDED. FAILURE TO PROVIDE ANY REQUESTED INFORMATION MAY CAUSE THE BID TO BE REJECTED AS NON-RESPONSIVE.**

Class: SUV 4x4                              Body Code: K2                              Pass Util Medium, 4x4 (5 Pass)

Representative Models may include: 1. Ford Explorer              2. Chevrolet Equinox              3. Chevrolet Traverse  
4. Dodge Durango              5. Toyota 4Runner              6. Jeep Grand Cherokee

Make \_\_\_\_\_ Model \_\_\_\_\_ Trim Level \_\_\_\_\_ Year \_\_\_\_\_

<b><u>STANDARD SPECIFICATION</u></b>	<b><u>INDICATE ACTUAL DEALER SPECIFICATIONS</u></b>	<b><u>ALT</u></b>
1.PASS: 5 PERSON MIN		
2.DOORS: 4 FULL SIZE SIDE DOORS		
3.TAILGATE		
4.TIRES: ALL SEAS M&S RADIAL		
5.SPACE SAVER SPARE		
6.WHEELBASE 106.0 IN. MIN		
7.ENG MIN CYL: 6		
8.FUEL TANK: 18 GAL MIN		
9.GVV RATING: 4400 MIN		
10.AIR CONDITIONING: R143a		
11.RADIO: AM/FM		
12.BRAKES: POWER & ABS		
13.STEERING: POWER		
14.SEATS: CLOTH		
15.FLOORING: CARPET		
16. AIR BAG – DRIVERS SIDE		
17. STD ENG: SPECIFY-UNLEAD FUEL		
18. REAR WINDOW DEFROSTER		
19.MIRRORS: R&L		
20.WIPERS: INTERMITTENT		
21. TRANSMISSION: AUTOMATIC		
22.FOUR WHEEL or ALL WHEEL DR: SPECIFY		
23.AUTOMATIC LOCKING HUBS		

24. AXLE RATIO: SPECIFY		
25. FLOOR MATS FRONT AND REAR		
26. PRIMARY FUEL: UNLEAD		
27. TILT STEERING		

Base Bid Price: \_\_\_\_\_

<u>AVAILABLE OPTIONS</u>	<u>COMMENTS</u>	<u>PRICE</u>
28. BACKUP ALARM		
29. CRUISE CONTROL		
30. REAR CAMERA		
31. TOW HOOKS		

**AVAILABLE COLORS:**

OTHER VEHICLE OPTIONS:	PRICE
_____	_____
_____	_____

**STANDARD FACTORY WARRANTY**

MILES                  MONTHS

Bumper to Bumper    \_\_\_\_\_    \_\_\_\_\_

Drive Train             \_\_\_\_\_    \_\_\_\_\_

Other                     \_\_\_\_\_    \_\_\_\_\_

DELIVERY: \_\_\_\_\_ DAYS FROM BIDDER RECEIPT OF ORDER FROM LAS ANIMAS COUNTY (EX. 90 DAYS)

<u>ITEM</u>	<u>ALTERNATE</u>

**OFFEROR**

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Authorized Printed Name

The Las Animas County Board of County Commissioners hereby accepts the Offer of

\_\_\_\_\_ for the purchase of a new 4x4 Medium Utility Passenger Vehicle effective as of the date below (RECEIPT OF ORDER).

\_\_\_\_\_  
Luis A. Lopez II, Commissioner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tony C. Hass, Commissioner

\_\_\_\_\_  
Felix M. Lopez, Commissioner

Attest:

\_\_\_\_\_  
Patricia Vigil, Las Animas County Clerk & Recorder