



LAS ANIMAS COUNTY
Request for Statement of Qualifications & Experience

Perry Stokes Airport
Professional Engineering Services

County Contact:

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Las Animas County, Colorado
Request for Statements of Qualifications & Experience

Las Animas County, Colorado is soliciting Statements of Qualifications and Experience from consulting firms to provide professional airport engineering services for Perry Stokes Airport.

A complete copy of the Statement solicitation may be obtained in the office of Las Animas County's Administration, 200 East First Street Room 110, Trinidad, Colorado 81082 or by contacting Phil Dorenkamp at 719-845-2562, Paula Lucero at 719-845-2568, Kristee Coberly at 719-845-2578, or Kim Chavez at 719-845-2566 or at the County web site www.lasanimascounty.net.

DBE firms are encouraged to respond. All Statements received will be evaluated in accordance with FAA Advisory Circular 150/5100-14E (latest amendment).

Interested consultants are to submit four (4) complete copies of the Statements of Qualifications and Experience to Las Animas County Administration Office, 200 East 1st Street, Room 110, Trinidad CO. 81082 by **10:00 a.m., MDT, December 17, 2018.**

A handwritten signature in cursive script that reads "Phil Dorenkamp".

Phil Dorenkamp
Administrator

Publish: November 16, November 19 and November 21, 2018.



LAS ANIMAS COUNTY, COLORADO

REQUEST FOR STATEMENTS OF QUALIFICATIONS & EXPERIENCE FOR AIRPORT ENGINEERING SERVICES

I. INTRODUCTION

Las Animas County (hereinafter referred to as County and/or airport sponsor) as owner/sponsor of a public use airport facility, is soliciting qualification-based sealed Statements for the selection of a principal airport consultant to provide engineering services and special services for Las Animas County Perry Stokes Airport. Submittals will be accepted until **10:00 am MDT, December 17, 2018** in the office Las Animas County Administration, 200 East 1st Street, Room 110, Trinidad, Colorado 81082. Statements shall be evaluated in accordance with the criteria set forth in FAA Advisory Circular 150/5100-14E or latest referenced criteria. Las Animas County will short-list three (3) firms and schedule interviews during which firms will be required to present a presentation with a succeeding question/answer session. Las Animas County intends to execute a service contract with the successful firm. The service contract shall be for a duration of up to five (5) years. All projects undertaken under the executed contract will depend upon available funding from various sources, which may include the Federal Aviation Administration, the State of Colorado Aeronautics Division, Las Animas County or any combination thereof. No project listed is guaranteed to materialize under the time frame of the contract. Las Animas County's selection process is intended to be in compliance with the latest FAA Circular which may include the entitled "Architectural Engineering and Planning Consultant Services for Airport Grant Projects (AC-150/5100-14E)".

Las Animas County reserves the right to reject any and all Statements submitted in response to this request.

II. PROPOSAL INFORMATION / LIMITATIONS

- A. All parties competing for the services contract are hereby advised that subject work may be accomplished over the course of several grant projects.
- B. Statement submitting parties are further advised that some of the services listed may not be required and that the airport sponsor reserves the right to initiate additional procurement actions for any of the services not included in the initial procurement.
- C. All Statement submittals must include a full, detailed response to each of the eight (8) criteria listed in Section V.
- D. Statement submittals SHALL NOT include any information regarding the professional's fee structure. Negotiation of service fees shall occur at the time services are necessary. A cost

analysis shall be performed for each project. If a professional services cost for services cannot be agreed upon between the sponsor and the selected firm, negotiations may be terminated and sponsor may opt to terminate services in accordance with the terms of the executed contract.

III. SCOPE OF WORK

A. Schedule of Projects

The following is a list of projects intended, which may or may not materialize, for the proposed contract period:

1. Pavement preservation, maintenance & restoration
2. Taxiway and apron rehabilitation
3. Runway rehabilitation/maintenance

B. Professional Services

The professional services contract shall include basic architectural/engineering services as defined below. Las Animas County reserves the right to inquire about the proposer's ability to provide Planning and/or Special Services, as defined below. The County further reserves the right to amend the Schedule of Projects, at the County's sole discretion, to include any or all of the Planning and/or Special Services.

1. Architect/Engineer Services - basic A/E and project management services normally required for airport development projects, including architectural, civil, structural, mechanical and electrical engineering.

Basic A/E services shall be conducted in four (4) distinct and sequential phases or other agreed upon sequential phase:

- ❖ **Preliminary:** all activities required and necessary for defining the scope of a project and establishing preliminary requirements.
- ❖ **Design:** all activities required to undertake and accomplish a full and complete project design.
- ❖ **Bidding or Negotiation:** A/E provision of plans/specifications and all bid documents, advertisement and securing of bids; negotiations for services, analysis of bid results; furnishing of recommendations as to the award of a contract and preparation of contract documents.
- ❖ **Construction:** all basic services rendered after the award of a construction contract including those that follow, without limitation:
 - On-site construction inspection and management
 - Review, analysis and approval of laboratory and mill test reports
 - Preparation and negotiation of contract change orders
 - Determination of payments (amounts/appropriateness) to contractor

2. **Special Services:** Services to be performed by the A/E (or through sub-consultants) at the request of the County including but not limited to: soils investigation; land surveys; topographic maps and photogrammetry; environmental studies; expert witness testimony; project feasibility studies; preparation of as-built plans and/or miscellaneous plans; studies and assessment reports including environmental, noise, etc.

IV. SELECTION PROCESS

The selection of a consultant shall be based on a comparative analysis of the professional qualifications necessary for satisfactory performance of the services listed within this request for Statements. **Consultants submitting a Statement package are required to submit four (4) sets of Statements of Qualifications and Experience that include a signature sheet.**

V. EVALUATION CRITERIA & WEIGHTING

Selection criteria contained within the FAA Advisory Circular 150/5100-14D (as amended) will be scored in the following manner:

<u>CRITERIA</u>	<u>POINTS POSSIBLE</u>
1. Recent experience with similar projects	35
2. Familiarity and understanding of listed projects	25
3. Qualifications of key personnel	15
4. Qualifications of sub-consultants/construction inspectors	15
5. Interest shown	15
6. Current workload	10
7. Capability to perform projects	10
8. Affirmative action program	10
TOTAL	<hr/> 135

The resulting contract is subject to the provisions of Executive Order 11246 (Affirmative Action to Ensure Equal Employment Opportunity) and to the provisions of the Department of Transportation Regulations 49 CFR Part 26 (Disadvantaged Business Enterprise Participation) and to foreign trade restrictions. DBE firms are encouraged to submit.

VI. OTHER PROPOSAL INFORMATION

- A. All Statement submittals must be clearly marked and submitted to the address indicated below. Any questions or comments concerning the procurement process should be directed to: Phil Dorenkamp at 719-845-2562, Paula Lucero at 719-845-2568, Kristee Coberly at 719-845-2578, or Kim Chavez at 719-845-2566.
- B. All Statement submittals must be received by the date and time specified within this solicitation. Faxed Statement submittals will not be accepted.
- C. Submittals must contain the name, address and daytime telephone number of individuals to whom additional selection process requests should be communicated.

END REQUEST FOR STATEMENTS